



ATTENDANCE:

Name	Attended	Name	Attended	Name	Attended
Judi Williams-Killackey (JW) <i>President</i>	Excused	Alan Aleksandrowicz (AA)	Excused	Terry Berres (TB) <i>Treasurer</i>	X
Reivian Berrios (RB)	X	Maria Imp (MI)	X	Mike Karolewicz (MK) <i>Vice-President</i>	x
Judy Mueller (JM) <i>School District Administrator</i>	X	Annemarie Vitas-Oklobdzija (AV)	X	Ald. Kristen Wilhelm (KW) <i>Aldermanic Representative</i>	Excused

ALSO ATTENDED: Jennifer Loeffel (JL), Library Director

CALL TO ORDER: MK called the meeting to order at 6:02pm.

VISITORS: None

PUBLIC COMMENT: None.

CORRESPONDENCE/ACKNOWLEDGEMENT OF DONATIONS: None.

APPROVAL OF THE MINUTES:

A. Regular Meeting of the Board of Trustees: AV moved to approve the minutes from the Regular Meeting of the Board of Trustees on December 16th, 2020. RB seconded. Motion carried.

B. Special Meeting of the Board of Trustees: AV moved to approve the minutes from the Special Meeting of the Board of Trustees on January 18th, 2020. MI seconded. Motion carried.

FINANCE COMMITTEE:

A. MI moved to approve vouchers and invoices for \$17,459.47 Seconded by RB. Motion carried.

B. TB gave Treasurer’s Report.

BUSINESS:

A. Director Evaluation:

- i. MK moved to have the Library Board go into closed session. RB seconded. Roll call vote taken. Motion carried. The Library Board went into closed session at 6:15pm. MK left the meeting at 6:30pm and TB continued to lead the meeting. AV moved to come out of closed session. RB seconded. Motion carried. Board came out of closed session at 6:50pm.
- ii. No action was taken relating to Evaluation and Compensation of the Library Director.

B. Discussion and Approval of Strategic Plan 2020 Action Plan: JM moved to move this agenda item to the February 24th Board Meeting. AV seconded. Motion carried.

C. Discussion of Master Calendar Updates: Suggestions for wording changes: March: Review Policies for potential updates. December: Schedule the Strategic Planning Retreat for January.

D. Discussion Regarding the Timing of Committee Meetings: The following schedule was discussed: Finance Committee meetings in March and July; Personnel Committee meeting in October; Building and Grounds Committee meetings in May and October. All committees will also meet at any other times deemed necessary.

UPDATE OF PAST OR UPCOMING COUNCIL ACTION RELATING TO THE LIBRARY: No update

REPORT OF THE PRESIDENT: No update.

REPORT OF THE DIRECTOR: JL gave Monthly Activity and Statistics reports. The Macaroni and Cheese program went very well. JL will work to create a plan to increase the use of e-books and magazines.

REPORT OF THE FRANKLIN LIBRARY FOUNDATION: The Foundation met in January. Fundraising ideas were discussed. Donations continue to come in for the Matching Grant.

UPCOMING BOARD MEETINGS: The next regular Trustees Meeting is Monday, February 24, 2020 at 6:00pm in the Sievert Conference Room.

Adjourn: MI moved to adjourn the meeting at 7:29pm. Seconded by RB. Motion carried.

Respectfully submitted, Maria Imp, Library Board Secretary