



| Name   | Attended | Name  | Attended | Name  | Attended |
|--|----------|---|----------|---|----------|
| Maria Imp (MI)<br><i>President</i>                               | X        | Reivian Berrios (RB)<br><i>Vice-President</i> | X        | Alan Aleksandrowicz (AA)<br><i>Treasurer</i>                  | X        |
| Judi Williams-Killackey (JWK)<br><i>Secretary</i>                | X        | <i>Terry Berres (TB)</i>                      | X        | Mike Karolewicz (MK)  | X        |
| Judy Mueller (JM) <i>School</i><br><i>District Administrator</i> | X        | Annemarie Vitas-<br>Oklobdzija (AV)           | X        | Ald. Kristen Wilhelm (KW)<br><i>Aldermanic Representative</i> | X        |

**ALSO ATTENDED:** Jennifer Loeffel (JL), Library Director

**CALL TO ORDER:** MI called the meeting to order at 6:00 p.m.

**VISITORS:** Kim Leonard and Scott Leonard from Professional Audio Designs provided information on audio system and costs.

**PUBLIC COMMENT:** None.

**APPROVAL OF THE MINUTES FROM THE AUGUST 31, 2020 MEETING OF THE BOARD OF TRUSTEES:** MK moved to approve the minutes of the August 31, 2020 Meeting of the Board of Trustees; TB seconded. Motion carried.

**FINANCE COMMITTEE:**

- A. MI moved to approve vouchers and invoices of \$16,931.79. JWK seconded. Motion carried.
- B. AA gave Treasurer’s Report.

**BUSINESS:**

- A. Discussion and Action Relating to the Fadrow Room A/V Upgrade: Board asked Professional Audio Design to put together a proposal with cost and items covered for further consideration. KW moved to table action regarding upgrade to next time; MK seconded. Motion carried.
- B. Discussion and Action Regarding Air Handler Frequency Drive: The drive needs to be replaced as it is currently running 24/7. Discussed bids which have been received. AA moved to allow JL to make decision to choose best bid not to exceed \$5191; AV seconded. Motion carried.
- C. Discussion and Action Regarding the Boiler Valve Body Replacement. Valve needs to be replaced due to leakage. Discussed bids which have been received. KW moved to allow JL to make decision to choose best bid which includes replacing motor not to exceed \$4209; AV seconded. Motion carried.
- D. Discussion and Action Regarding AC Replacement in Server Room. Discussed bids which have been received. Brennan bid lowered because not charging for part, but Zeige still lower. JM moved to allow JL to engage Zeige to replace AC in serve roomer; AA seconded. Motion carried.
- E. Discussion and Possible Action Regarding the Eagle Scout Project for the Fire and Police Memorial: Building inspection has approved project, but statutes have been removed from memorial project. The project is subject to final approval at October 6 Council meeting. AA moves to allow to proceed provided Board is kept updated; MI second. Motion carried.
- F. Discussion and Action on a Short-Term Policy Allowing Use of Parking Lot for Nonprofit Organizations: Concern is that some organizations don’t have ability to sell in current climate. Discussed potential ramifications of policy. JWK moved to table any action until JL has been able to speak to city attorney about potential consequences and legality of policy; MI seconded. Motion carried.

**UPDATE ON PAST OR UPCOMING COUNCIL ACTIONS RELATING TO THE LIBRARY – K. WILHELM:** KW advised Board that Finance Committee meeting will be held tomorrow on budget and the meeting scheduled for Thursday is about tax levy. Council meets on budget next week on 6th.

**UPDATE ON FRANKLIN PUBLIC SCHOOLS MATTERS RELATING TO THE LIBRARY—J. MUELLER:** JM advised that the School is exploring an online tutoring platform with library.

**REPORT OF THE PRESIDENT:** JL has kept MI up to date on maintenance issues and budget. MI plans to attend October 1 and October meetings.

**REPORT OF THE DIRECTOR:**

- A. Beginning discussions with Bob about replacing HVAC, which may need to add to budget for 2022. JL is investigating upgrading security cameras. Fire alarm panel upgrade will occur fairly soon and upgrading Wi-Fi October 19. Scavenger hunt will occur in October.
- B. FPL@ a Glance Statistics Report- JL reported good attendance for virtual programs.

**REPORT OF THE FRANKLIN PUBLIC LIBRARY FOUNDATION MEETING OF SEPTEMBER 21, 2020 – J. LOEFFEL AND A. VITAS-OKLOBDZIJA:** The Foundation is doing a reduced Great Decisions series using Facebook live and limited seating. The end of year donation letter is in the process of being sent out. The Foundation is funding a new database called TumbleBooks and working on virtual fundraisers.

**REPORT ON COLAND ACTIVITY – T. BERRES:** Attended most recent meeting. Online training is held every year for trustees, most recently in August. Current training is available online.

**UPCOMING BOARD MEETINGS:** October 26, 2020, location TBD

**Adjourn:** AV moved to adjourn the meeting at 7:39p.m.; AA seconded. Motion carried.

Respectfully submitted, JWK, Library Board Secretary