



Name	Attended	Name	Attended	Name	Attended
Maria Imp (MI) <i>President</i>	X	Reivian Berrios (RB) <i>Vice-President</i>	X	Alan Aleksandrowicz (AA) <i>Treasurer</i>	X
Judi Williams-Killackey (JW) <i>Secretary</i>	X	Terry Berres (TB)	X	Mike Karolewicz (MK)	X
Judy Mueller (JM) <i>School District Administrator</i>	X	Annemarie Vitas- Oklobdzija (AV)	Excused Absent	Ald. Kristen Wilhelm (KW) <i>Aldermanic Representative</i>	X (remote)

ALSO ATTENDED: Jennifer Loeffel (JL), Library Director

CALL TO ORDER: MI called the meeting to order at 6:00 pm and performed roll call.

VISITORS: None

PUBLIC COMMENT: None.

APPROVAL OF THE MINUTES:

- a. December 27, 2021 Meeting of the Library Board of Trustees. MK moved to approve; JM seconded. Motion carried with JWK abstaining.
 - b. January 15, 2022 Special Meeting of the Library Board of Trustees. Discussed that JL should be added as attending; MI moved to approve with amendment to refer to JL; RB seconded. Motion carried.
- II. Finance Committee – A. Aleksandrowicz
- a. Approval of Vouchers and Invoices
 - i. Fund 15 - Nothing out of norm. The Bibliotheca invoice is annual payment. JWK moved to approve \$12,054.48, KW seconded. Motion carried.
 - ii. Fund 16 - Nothing out of norm. MI moved to approve \$3387.46; RB seconded. Motion carried.
 - b. Treasurer’s Report - Found it unusual that there was no revenue in Fund 15 for month of December, including interest or gains and losses. Reciprocal borrowing was only at 7.8%, but first payment will be received in February for 2021. Nothing unusual in expenses but still expect another electric and gas bill. Discussed reciprocal borrowing and software maintenance. Expenditures were 99% of budget, with revenues at 96.1%. Fund balance down \$104,000. Fund 16 revenues exceeded budget and expenditures were 99.2%. Office supplies, printing, and subscriptions were over budget. Both funds total balance \$590,397.87. Credit card did have one large material purchase. AA has prepared a sheet trying to show projections, including what is needed from city. Discussed that it should be clear that this is a fluid document that should indicate it is a draft. Trustees discussed communications with finance committee and that there may be changes in how reciprocal borrowing works.
- III. Business:
- a. Consideration of a Budget Amendment to Amend 2022 Budget G.L. #15-0000-4458—Library Reciprocal Borrowing from \$45,000 to \$58,444 to Accurately Reflect 2022 Library Reciprocal Borrowing Revenue of \$58,058 and Village of West Milwaukee Payment of \$386 (Roll Call Vote). Discussed need for amendment and inconsistency in accounting methods. JWK moved to amend 2022 Budget G.L. #15-0000-4458—Library Reciprocal Borrowing from \$45,000 to \$58,444; AA seconded. Motion carried in roll call vote of all ayes.
 - b. Approval of 2022 Franklin Public Library Action Plan - TB moved to approve; RB seconded. Motion carried.
- IV. Update on Past or Upcoming Council Actions Relating to the Library – K. Wilhelm: Nothing related to the library.
- V. Update on Franklin Public Schools Matters Relating to the Library – J. Mueller: Discussed digital books access in schools. More than 1 million checkouts in 2021 with Franklin still at top on checkouts (42,000).

- VI. Report of the President – M. Imp: Looking at bylaws and material collection policy next couple of months. Need to start thinking about presentation for common council and need volunteers to help JL. Discussed goals for Board but not necessarily adding work; with focus on cogent idea of Board role.
- VII. Report of the Personnel Committee—R. Berrios: Held several meetings to discuss job description for LD role. Expect to present to Board next month. Finished up JL's review.
- VIII. Report of the Library Director – J. Loeffel
 - a. Monthly Activity of Library Director & Library - Recognized anniversary in report. Dealing with some personnel issues (leaves, hiring); working on building improvements (compressor, AV); discussions with city regarding fund balance; and adding passes for attractions and other services and programs.
 - b. FPL @ a Glance Statistics Report - Pretty good month. E-circulation dropped, but may be due to physically being open.
- IX. Report of the Franklin Public Library Foundation – J. Loeffel & A. Vitas-Oklobdzija: Met in January and approved \$11,000 budget. Approved money for portable sink for create space and materials money for children's area. Considering what other items to use money for.
- X. COLAND Report - T. Berres: Discussed presentation about intellectual freedom in libraries and difficult situations regarding children.
- XI. Upcoming Library Board Meetings:
 - a. Regular Library Board of Trustees Meeting: February 28, 2022 at 6pm in Fadrow Meeting Room. RB and KW will not be there.
- XII. Adjourn - MK Moved to adjourn; AA seconded. Motion carried. Adjourned 7:14pm.

Respectfully submitted: JWK, Library Board Secretary