

Franklin Public Library  
 Library Board Meeting  
 October 24, 2022  
 Minutes—Approved November 28, 2022



**ATTENDANCE:**

Name	Attended	Name	Attended	Name	Attended
Maria Imp (MI) <i>President</i>	X	Doris Weber (DW)	X	Alan Aleksandrowicz (AA) <i>Treasurer</i>	X
Judi Williams-Killackey (JW)	X	Terry Berres (TB)	X	Mike Karolewicz (MK) <i>Vice President</i>	X
Annalee Bennin (AB) <i>School District Administrator</i>	Excused	Annemarie Vitas- Oklobdzija (AV) <i>Secretary</i>	X	Ald. Kristen Wilhelm (KW) <i>Aldermanic Representative</i>	X

**Also Attending:** Jennifer Loeffel (JL), Library Director

**Call to Order:** MI performed roll call at 6:02 p.m.

**Public Comment:** None.

**Approval of the Minutes for the September 26, 2022 Meeting of the Library Board of Trustees:** MK moved to approve the minutes; DW seconded. Motion carried.

**Finance Committee** – MI moved to approve \$17,157.92 in vouchers and invoices for Fund 15; KW seconded. Motion carried. TB moved to approve \$3,947.27 in vouchers and invoices for Fund 16; MK seconded. Motion carried.

**Personnel Committee** – Director assessment was reworked and will require additional changes before they are distributed later this week.

**Business:**

- a. **Adoption of the 2023 Mayor’s Recommended Budget for Fund 15:** MK moved to adopt the 2023 Library Proposed Budget (Fund 15) with \$1,452,104 of Revenues, \$1,422,076 of Operating Expenditures, and Capital Expenditures of \$136,125; AA seconded. Motion carried.
- b. **Adoption of the 2023 Auxiliary Library Budget:** MK moved to adopt the 2023 Auxiliary Library Proposed Budget (Fund 16) with \$54,304 of Revenues, \$36,304 of Operating Expenditures, and Capital Expenditures of \$18,000; AA seconded. Motion carried.
- c. **Review and Approval Regarding Changes to Franklin Public Library’s Operating Hours Recommended by the Library Director:** AV moved to approve; DW seconded. Motion carried.
- d. **Bylaws Review:** Tabled
- e. **Policy Review:** DW motioned to reaffirm the Replacement Policy; AA seconded. Motion carried.

**Update on Past or Upcoming Council Actions Relating to the Library** – KW stated the Council received staffing clarifications and was made aware of the desire for Library inclusion during the initial budget process.

**Update on Franklin Public Schools Matters Relating to the Library** – none

**Report of the President** –MI had nothing additional to report.

**Report of the Library Director** - JL went over the monthly report. September circulation was a little bit down from the previous year. It felt quieter, but partly because August was so busy. While August used to be a slower month, it has gotten much busier in recent years, most likely due to the fact that FPL does a lot more programming in August.

**Report of the Franklin Public Library Foundation** – JL reported the Literary Luncheon was a success and the upcoming cookie/bake sale is looking for volunteer bakers. It was brought up that the Franklin Public Library Foundation participates in Amazon Smile.

**Upcoming Library Board Meetings:** Library Board Personnel Committee Meeting will be held November 16 in Sievert Conference Room to review Library Director evaluations. Next regular Library Board of Trustees Meeting is November 28, 2022 at 6pm in Fadrow Meeting Room.

**Adjournment:** AV moved to adjourn at 7:37; MK seconded. Motion carried.

Respectfully submitted, Annemarie Vitas-Oklobdzija, Library Board Secretary