

Franklin Public Library
 Library Board Meeting
 December 18, 2023
 Minutes—Approved January 22, 2024
ATTENDANCE:



Name	Attended	Name	Attended	Name	Attended
Maria Imp (MI) <i>President</i>	X	Doris Weber (DW) <i>Vice-President</i>	X	Alan Aleksandrowicz (AA) <i>Treasurer</i>	X
Annmarie Vitas- Oklobdzja (AV) <i>Secretary</i>	Excused	Terry Berres (TB)	X	Mike Karolewicz (MK)	X
Annalee Bennin (AB) <i>School District Administrator</i>	Excused	Judith Williams-Killackey (JW)	X	Michelle Eichmann (ME) <i>Aldermanic Representative</i>	Excused

ALSO ATTENDED: Jennifer Loeffel (JL), Library Director

- I. Call To Order: MI called meeting to order at 6:00pm and performed roll call attendance.
- II. Public Comment/Visitors: None
- III. Approval of the Minutes: November 27, 2023 Meeting of the Library Board of Trustees. DW moved, AA seconded; Motion carried.
- IV. Finance Committee – A. Aleksandrowicz
 - a. Approval of Vouchers and Invoices
 - i. Fund 15 - MI moved to approve \$18,709.64 in expenditures; MK seconded. Motion carried.
 - ii. Fund 16 - JW moved to approve \$554.53 in expenditures; MI seconded. Motion carried.
 - b. Treasurer’s Report: Other than electricity being out of sync, expenditures in Fund 15 are as anticipated. In Fund 16, total revenue is 123.53% of the budget, while total expenditures are 101.07% of the budget. Printing and conferences are over budget, some of which is the result of inflation.
- V. New Business:
 - a. Compensation and performance discussion - MI moved to go to closed session and performed roll call vote in which Trustees unanimously voted to go into closed session at 6:13pm to discuss performance and compensation of Library Board Director. The Trustees unanimously voted to come out of closed session at 6:38pm. At that time a discussion occurred regarding city approved increases. MI then moved and the Trustees unanimously voted at 6:42pm to go back into closed session to further discuss the compensation. The Trustees voted to come out of closed session at 6:48pm. At that time, JW moved to provide the Library Director for 2024 a raise of 1% above the city approved increases; MK seconded. Motion carried.
 - b. Presentation regarding plans and projects – Discussed re-envisioning the library including moving Info Desk and expanding Children’s Area.
- VI. Update on Past or Upcoming Council Actions Relating to the Library –No report.
- VII. Update on Franklin Public Schools Matters Relating to the Library –AB provided report to JL that Franklin Public Schools are preparing for February professional development day and plans to coordinate with library.
- VIII. Report of the President – Reported Personnel Committee meeting was held last month; MI discussed with city lack of HR support.
- IX. Report of the Library Director – JL reviewed her report of activities. Reported library is still very busy.

- X. Report of the Franklin Public Library Foundation – JL reported bake sale went well. The library has sold quite a few raffle calendars.
- XI. Upcoming Library Board Meetings - January 13 retreat – 8:30am; Regular Library Board of Trustees Meeting: January 22, 2024 at 6pm in Sievert Conference Room.
- XII. Adjourn - MK moved to adjourn at 7:33pm; DW seconded. Motion carried.

Respectfully submitted, Judith Killackey-Williams, Interim Secretary