



**ATTENDANCE:**

Name	Attended	Name	Attended	Name	Attended
Judi Williams-Killackey (JW) President	X	Karen Wesener (KAW) Vice- President	X	Terry Berres (TB) Treasurer	X
Madelyn Kempen (MAK) Secretary	X	Maria Imp (MI)	X	Mike Karolewicz (MK)	X
Judy Mueller (JM) FPS Administrator	X	Annemarie Vitas-Oklobdzija (AV)	Excused	Kristen Wilhelm (KW) Aldermanic Representative	X

**ALSO ATTENDED:** Jennifer Loeffel (JL), Library Director

**CALL TO ORDER:** President Judi Williams-Killackey called the Franklin Public Library Board meeting to order at 6:00 p.m.

**Public Comment/Visitors:** Indian Community School updated the Library Board on the mural project.

**Correspondence:** Email from patron regarding library closures. Anonymous donation acknowledgement.

**Approval of minutes from regular meeting of January 28, 2019.** The initials under the Building and Grounds report should be switched from KAW to KW. Motion to approve the minutes with the change in initials made by MK and seconded by KAW. JM and MAK abstained. Motion carried.

**COMMITTEE REPORTS:**

**Finance**—Approval of vouchers and invoices: Motion made by MK and seconded by KAW to approve the vouchers and invoices for the month of January. Motion carried.

**Update on Past or Upcoming Council Actions Relating to or Effecting the Library**—None.

**President**— There is a need to discuss a formal closing policy, discussion regarding adding a place to have all policies available to patrons and discussion of a high school student’s perspective of the Oak Creek and Franklin libraries.

**Director**—Attachments E and F.

**Foundation**— Landmark Credit Union is donating \$1,000 to the Foundation. There is an upcoming ribbon cutting ceremony that the Board of Trustees and the Foundation are invited to attend at the new Landmark Credit Union, 7725 West Rawson Avenue.

**Buildings and Grounds**— Waiting for warmer weather to complete a campus walk around.

**Personnel**— None.

**BUSINESS:**

**Approval of Franklin Library’s Annual Report and Vote on MCFLS System Effectiveness (Attachment G).** Motion made by MK to approve the annual report and statement concerning public library system effectiveness. JL will edit the numbers in the annual report once the financial audit for the city is completed, likely in April or May. KAW seconded. Motion carried.

**Director Evaluation and Discussion of Compensation of the Library Director.** JW made a motion to go into closed session. MI seconded. Roll call, all in favor, motion passed. The Board entered closed session at 7:35 p.m. and returned to open session at 7:42 p.m. MAK made motion to approve the evaluation. MI seconded. Motion carried.

**Action regarding authorizing the City of Franklin to pay monthly Wells Fargo Copier Lease from G.L. #15.0511.5433 without prior approval from the Franklin Library Board of Trustees.** Motion made by JM to authorize the City of Franklin to pay the Wells Fargo Copier Lease from G.L. #15.0511.5433 without prior approval in order to avoid late fees. Seconded by MK. Motion carried.

**Discussion and action on city plan to purchase natural gas for library from WoodRiver Energy (Attachment H)** KAW made motion to purchase natural gas for the library from WoodRiver Energy. TB seconded. Motion carried.

**Discussion on Weapons and Firearms in the Franklin Public Library.** Tabled until next meeting.

**Discussion and Action on the Franklin Public Library Strategic Plan Format Guidance for WiLS.** JM made the motion to use the Shorewood model with Waukesha’s model for the appendix to include additional data. MI seconded. Motion carried.

**Discussion and Possible Action on Meeting Room Fees (Attachment I).** Tabled.

**Discussion and Possible Action relating to library staffing.** JW made a motion that the Library, at the Library Director's discretion, hire a second intern as long as it doesn't exceed what has been budgeted. MK seconded. Motion carried.

**Approval to encumber funds of \$6,240 from 2018 G.L. #15.0511.5499 (Unrestricted Contingency) for WiLS Strategic Planning Project payment in 2019 (Attachment J).** JW made a motion to encumber funds of \$6,240 from 2018 G.L. #15.0511.5499 (Unrestricted Contingency) for WiLS Strategic Planning Project payment in 2019. JM seconded. Motion carried.

**Next regular meeting will be Monday, March 25, 2019 at 6:00 p.m. in the Sievert Conference Room.**

Motion by KAW and seconded by TB to adjourn the meeting. Motion carried. Adjourned at 8:02 p.m.

Respectfully submitted, Madelyn Kempen, Library Board Secretary