

Minutes of the Franklin Public Library Board of Trustees Regular Meeting, held in the Franklin Public Library Sievert Room, 9151 W. Loomis Rd. Franklin, WI on Monday, January 25, 2016

Meeting called to order by President, Dennis McKnight at 6:00 p.m.

Roll Call: Present – Dennis McKnight, Alderman Doug Schmidt (arrived at 6:08), Karen Wesener, Mike Karolewicz, Tim Solomon, Diane Oleson, Bob Donohoo, Dr. Steve Patz. Tom Loew – excused. Others present – Rachel Muchin Young.

Public Comment/Visitors: There were 20 visitors. Several spoke during the public comment session.

Correspondence: Rachel read thank you letters from St. Martin of Tours School and Cudahy Schools regarding donations of children's books.

Approval of Minutes from meeting of December 28, 2015: Motion by Tim, second by Doug to approve minutes with an addition to the Directors Report section. The third sentence should read: In one week 565 clients connected **to our Wi-Fi hub** using a mobile device. Motion approved.

COMMITTEE REPORTS:

Finance – Tim Solomon gave the report in the absence of Tom. Motion by Bob, second by Diane to approve invoices in the amount of \$6,668.26 for the month of December, 2015. Motion approved. Motion by Diane, second by Steve to approve invoices in the amount of \$17,829.86 for the month of January, 2016. Motion approved. Motion by Tim, seconded by Steve to approve the Treasurer report. Motion approved.

City Matters – Doug reported that the public hearing regarding the Rock Complex expansion proposal had a mostly positive response from the approximately 200 people in attendance.

President – Dennis reminded everyone of the Great Decisions series beginning in February.

Director – Circulation for 2015 increased by more than 9,000 over the previous year. Physical items plus E-circulation items amounted to nearly 500,000 for 2015. Well over half of those were done with self-check.

Friends – Nothing to report, no meeting held.

Foundation – The Great Decisions series begins in February, a mystery dinner is planned for October and an art project/auction – decorate a kite – is planned for late spring/summer.

Building and Grounds – Diane reported that the boxes of books being stored in the back hallway are a violation of fire code and must be removed promptly. Space is needed to store boxes while we await periodic pick up.

Personnel – Nothing to report.

Strategic Plan & Capital Projects – Mike reported that a calculator link – What is the library Worth to You – has been added to the website. Individuals can get a dollar value for the magazines, books, etc that they borrow from the Library.

Other Business:

- **Election of 2016 Officers:** Mike Karolewicz was nominated for President; there were no other nominations. Motion by Diane, second by Tim to elect Mike as President. Motion carried. Tim Solomom was nominated for Vice President; there were no other nominations. Motion by Diane, second by Karen to elect Tim as Vice President. Motion carried. Karen Wesener was nominated as Secretary; there were no other nominations. Motion by Diane, second by Steve to elect Karen as Secretary. Motion carried. Tom Lowe was nominated as Treasurer; there were no other nominations. Motion by Diane, second by Steve to elect Tom as Treasurer. Motion carried.
- **Relationship between Board of Trustees and Friends Group:** Meeting is Tuesday, February 16, 2016. The president – Mike – will run the meeting. The meeting agenda will be sent to all Trustees.

- **Status of upcoming initiatives:** Children’s desk – preliminary work is beginning, installation should be on February 12. MakerSpace – items continue to arrive and some activities have begun.
- **Patron Database for Marketing:** Motion by Doug, second by Steve to accept the policy ‘Use of Patron Database for Marketing Purposes’ (attachment F). Motion carried. An opt-out option will be provided.

New Business:

- **Budget amendment to move funds:** Motion by Steve, second by Bob to move \$10,000 from GL#15-0511-5816 to GL#15-0511-5393. Motion approved by roll call vote.
- **Budget amendment to move funds:** Motion by Steve, second by Doug to move \$20,000 from GL#16-0511-5816 to GL#16-0511-5393. Motion approved by roll call vote.

Next regular Trustee meeting is Monday, February 22, 2016, 6:00 p.m. in the Sievert Room.

Friends and Trustee Committee Meeting is Tuesday, February 16, 2016, 6:00 p.m.

Motion by Diane, second by Mike to adjourn meeting. Motion approved. Meeting adjourned at 7:55 p.m.