

Minutes of the Franklin Public Library Board of Trustees Regular Meeting, held in the Franklin Public Library Sievert Room, 9151 W. Loomis Rd. Franklin, WI on April 28, 2014.

Meeting called to order by President, Dennis McKnight at 6:00 pm.

Roll Call: Present – Dennis McKnight, Tom Loew, Alderman Doug Schmidt, Karen Wesener, Mike Karolewicz, Diane Oleson, Bob Donohoo, Dave Adam (arrived at 6:55 pm.) Others present: Rachel Muchin Young – Library Director. Excused – Dr. Steve Patz

Public Comment/Visitors: Judy Roberts, Elizabeth Walloch, Sue Reinhart

Approval of Minutes from meeting of March 24, 2014. Motion made to accept minutes. Motion carried.

COMMITTEE REPORTS:

Finance – Motion to approve invoices in the amount of \$42,083.53. Large items include 3M-2 self check units, MCFLS-operating system upgrades and Ingram. Motion carried. Treasurer gave report. Quarterly Petty Cash report was reviewed.

City Matters – Report by D. Schmidt. New mayor; debate on baseball stadium.

President – Report by D. McKnight. Library books at Clare Meadows. They have a volunteer who is very interested in working with the Foundation on doing this.

Director – Monthly Activities – See report.

Circulation – Up a little for the past month, compared to last year.

Express Collection – Is going very well, more titles have been added, including books.

Friends – Board met on April 21. The spring children’s resale netted \$5200, bringing the total for all sales since 2010 to \$25,000. Book Nook continues to raise \$700-\$800 per month. The lighting in the Book Nook has been replaced as needed and they are looking at adding more track lighting. There are currently 187 members.

Foundation – Books at Clare Meadows, see presidents report.

Building and Grounds – Fireplace is not yet repaired.

Personnel – Nothing to report

Other Business:

Website – Discussed selecting Balance Studios for this project at a cost of approximately \$22,500. They offer additional marketing services and enhancements for the future.

Study Rooms – Alternatives to building additional rooms need to be studied.

Volunteer Breakfast – planned for September 13

New Business:

Staff Computers – 7 new computers would be needed. Would be a cost of \$6104 paid to MCFLS for computers and set up and paid out of fines account. Will look at further to determine if 7 are needed.

Budget Modification Adjusting Authorized Positions – Motion made that the Franklin Public Library budget be modified to authorize a total of 4.9125 Reference Librarians (in lieu of 1 Youth Services Librarian and 3.88 Reference Librarians.) Roll call vote was taken and was unanimous. Motion passed.

Overdue items – A concerted effort is being made by staff to follow up on retrieving overdue items. Phone calls are made, postcards sent and as last resort before police are involved, a certified letter is sent. This latest initiative has so far recovered \$1597 in materials.

3D Printer for Tech Lab – This would be a first for a Library in the area and would add to tech literacy/creativity. Staff would be trained and would run programs/supervise use. There are many questions to be answered. A Committee was appointed to look into the possibility of adding this equipment to the Library. Committee members are Mike Karolewicz, Rachel Muchin Young and 3 staff members.

Next meeting is May 27, 2014 at 6:00 pm.

Motion made and passed to adjourn meeting. Meeting adjourned at 7:38pm