

**Minutes of the Franklin Public Library Board of Trustees Regular Meeting, held in the Franklin Public Library Sievert Conference Room, 9151 W. Loomis Rd. Franklin, WI on Monday, May 22, 2017**

Meeting called to order by President, Mike Karolewicz at 6:00 p.m.

**Roll Call:** Present – Karen Wesener, Mike Karolewicz, Tom Loew, Judith Williams-Killackey, Tim Solomon, Alderperson Kristen Wilhelm, Bob Donohoo, Judy Mueller. Excused – Diane Oleson, Others present – Rachel Muchin Young.

**Public Comment/Visitors:** none

**Correspondence:** none

**Approval of Minutes from regular meeting of March 27, 2017:** Motion by Tim, second by Bob to approve minutes with amendment to Public Comment/Visitors section – should state July, not June. Motion approved.

**COMMITTEE REPORTS:**

**Finance** – Motion by Tom, second by Bob to approve expenses in the amount of \$16,110.05. Motion approved. Motion by Tim, second by Bob to approve the Treasurer’s report. Motion approved.

**City Matters** – none

**President** – There is one open Board position to fill.

**Director** – Attachment E. Actively working with FPS representative regarding partnership opportunities. Rachel showed the Trustees a sign that will be placed in the Book Nook area which designates the area as the ‘Diane Oleson Book Nook.’

**Foundation** – none

**Building and Grounds** – An emergency repair has been made to the A/C system. Four raised beds are planned for the north side of the building. They are being prepared this summer to be used in future programming.

**Personnel** – none

**Strategic Plan & Capital Projects** – none

**Other Business:**

- Motion by Karen, second by Tim to adjourn at 6:40 p.m. in order to tour the shifting of the collection that is currently in progress. Motion approved.
- Call to order by President, Mike Karolewicz at 6:48 p.m.

**New Business:**

- **Change of hours for May 28 and June 4** – Motion by Tim, second by Karen to approve the Library being open on Sunday, May 28 and Sunday, June 4 from 1:00-4:00 p.m. Motion approved.
- **Laptop Policy** – Motion by Bob, second by Judy K. to approve the laptop policy (attachment G) as written. Motion approved.
- **Window Treatments** – Rachel presented 2 quotes for placing blinds in windows on the north and west side of building. It was suggested she also look into a film that can be placed on the windows and report back.

**Next regular Trustee meeting is Monday, June 26, 2017, 6:00 p.m. in Sievert Room.**

**Special meeting with Common Council is Monday, June 5, 2017, 6:30 p.m. in Fadrow Room.**

**Volunteer Breakfast is September 9, 2017.**

**Motion by Tim, second by Bob to adjourn the meeting. Motion approved. Adjourned at 7:06 p.m.**